



## **Attendant Resale Shop Casual – Wynyard**

### **Two roles available.**

City Mission is seeking a motivated and proactive individual with a passion for recycling, upcycling, and retail to support operations at the Wynyard Resale Shop and Transfer Station. The successful candidate will have strong communication skills and the capacity to work in a diverse environment. This role also requires the successful applicant to have good computer literacy, money handling skills, and the physical ability to handle donations, including furniture and building materials. The opening & closing of the resale shop will be included as part of this role.

### **SELECTION CRITERIA**

#### **Essential Qualifications/Experience:**

- Experience in Retail Operations.
- Ability to follow legislation pertaining to Retail Operations and Work Health and Safety requirements.
- Ability to operate within a diverse team.
- Ability to work in a strong odour environment (occasionally).
- Ability to physically lift donations including furniture and building materials.
- A satisfactory National Police Check is required for all roles at LCM.
- A medical assessment is required for all resale roles at LCM.

#### **Desirable Qualifications/Experience:**

- Experience or demonstrated capacity to work in an organisation adopting a Christian ethos.
- Experience in using a POS terminal, including EFTPOS.
- First aid certificate (or willingness to obtain).

The Attendant Resale Shop is required to assist the Resale Shop Supervisor in the delivery of customer service. The position requires the employee to develop working relationships with peers, the general public, stakeholders, council employees, and other functional areas within the organisation.

Primarily the Attendant Resale Shop will be responsible for: customer service, receiving donations, sorting and processing resalable items, safely unloading goods suitable for resale, general site safety and duty of care, merchandising, maintaining site cleanliness, and presentation.

NOTE: This role requires daily manual handling tasks.

This is a casual position and salary will be based on the General Retail Award Level 3. As a Public Benevolent Institution, LCM employees are eligible to salary package through our approved provider.

If you have a passion to work as part of a friendly team in a caring, compassionate environment, knowing that our success will be directed towards community services, individuals at risk of homelessness and those struggling with dependency related problems, we encourage you to apply.



Please send your application **addressing the selection criteria** and your ability to effectively perform the primary tasks above to the Manager People and Culture, Launceston City Mission, PO Box 168, Launceston, or upload it to the SEEK website.

A full job description is available by phoning 6335 3000 during office hours, by emailing [office@citymission.org.au](mailto:office@citymission.org.au), or via our website – [www.citymission.org.au/support-us/work-with-us](http://www.citymission.org.au/support-us/work-with-us)

**Applications close on Monday 22nd April 2024 at 9:00 am.**